

Proiect co-finanțat din Fondul European de Dezvoltare Regională prin POAT 2007-2013





Levels of administrative burden

- Administrative burden exist on the following levels:
- On the level of beneficiaries of RD measures
- 2) On the level of institutions- mainly the Paying Agency dealing with applications (collecting and processing data)
- On the level of the whole public administration

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Administrative burden on the beneficiaries

- **Legislation:** frequent changes, difficult terminology
- **Timing and deadlines**: too short period- late response from the Paying Agency
- Application forms, claims: too complex forms, complicated and misleading filling-in instructions, difficult application procedure, too many supporting documents
- **Reporting** (provision of monitoring data): too many indicators, difficult terminology, no clear definition of indicators
- **On-the spot controls**: too many controls within a year, no prior announcement, bad timing

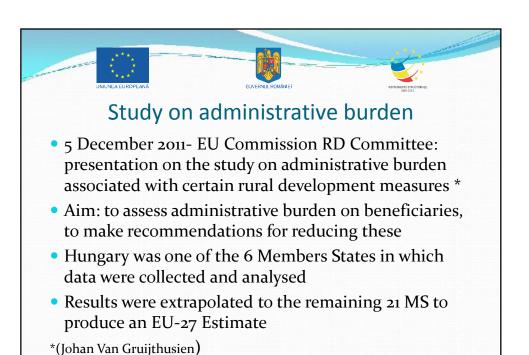
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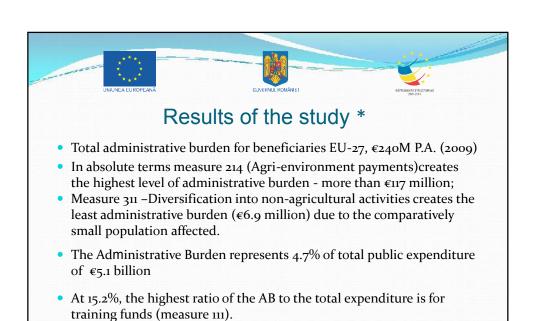
- Compared to 2004-2006, enlarged number of clients and measures in 2007-2013
- Too many indicators by measures
- Problems with data reliability (data cleansing is required)
- Management of data supply is difficult (availability of IACS monitoring data)
- Complicated procedures, complex manuals, too many administrative controls
- Insufficient human resource capacity

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5



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7



- system
- Based on the MTE carried out in 2010:
- Revision of the circle of monitoring data
- Better coherence between project monitoring and programme monitoring
- Revision of the procedure of data supply
- Strengthening data reliability

*(Johan Van Gruijthusien)

- Better communication towards the beneficiaries (tools for informing clients about monitoring requirements)
- Strengthening human resource capacity
- IT development of online data collection system

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Revising the circle of monitoring data

- The goal was to focus on the quality of data instead of quantity.
- Working groups have been established in coordination of the Managing Authority (Unit for Monitoring and MA, Department of Rural Development) to supervise data.
- Results of the review:
 - fewer indicators;
 - reduction of administrative burden on beneficiaries;
 - clearly defined indicators for beneficiaries;
 - Designation of who and for what purpose uses the monitoring data;
 - Increasing coherence between monitoring data and evaluation requirements.

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9







Revising the procedure of data supply, developing new monitoring procedure

- Collecting data from other databases:
 - the Farm Accountancy Data Network operated by the Agricultural Research Institute (AKI),
 - the Agricultural Land Parcel Identification System (MEPAR) operated by FÖMI,
 - the Animal Identification and Registration Systems (ENAR) operated by NÉBIH,
 - the Client registration system operated by the Paying Agency and
 - the Rural Development Educational and Advisory Institute (VKSZI).

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Electronic monitoring data supply system

- Legal background: Regulation of the Ministry of Rural Development
- Data supply once a year (February-March)
- Access through e-government portal
- "Client-specific" e-questionnaire
- Acceleration, effectiveness: speed up data supply and aggregation
- "The system will work instead of you."
- Automated data control built in
- Avoid additional multiple data entry
- Questionnaire can not be submitted until all questions answered.

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11



Tools for the information of clients about monitoring requirements

- Guidelines to filling e-questionnaire published on homepage of the Paying Agency, also available as part of the e-questionnaire
- More clear instructions for beneficiaries
- Easier data collections sheets and filling-in instructions
- Client Service Centre is reinforced during the data supply.
- "FAQ" menu on the Agency's website.
- Involvement of the Agricultural Chamber and the network of agricultural extension officers.

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Trainings:

- Internal trainings and workshops for colleagues who help clients to fill in the e-form.
- External trainings for Agricultural Chamber and the network of agricultural extension officers. Give feedback from the beneficiaries

Result: better data quality and reports, less frustrated beneficiaries and staff

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17



Zoltan Magyary Hungarian Development Programme in Public Administration I.

- In 2011 the Hungarian government established the Zoltan Magyary Simplification Programme- Government Decree 1304/2011 (IX.2)
- Main objective: simplification of administrative procedures for clients without putting extra administrative burden on the clerks.

Other aims:

- Significant reduction of administrative burden (e.g.less supporting documents)
- Making the language of certain legislations more easy to understand understand European de Dezvoltare Regională prin POAT 2007-2013



Administration II.

- The simplification process covered the following areas:
- Establishing harmonisation in the different administrative procedures
- 2) Clear information and guidelines (legislations. Manuals, handbooks) to ensure applicant-friendly process
- 3) Revision of the customer-service system, improving its accessibility
- 4) Improving the conditions of legal remedy
- 5) E-governance

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15



training and information actions

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(VI.28.): simplification of the measure No. 111 Vocational



